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Panel on Tropical Cyclones/Typhoon Committee
(42nd Session of PTC and 47th Session of TC)
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FOR PARTICIPANTS ONLY
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ENGLISH ONLY

MECHANISM FOR HOSTING TC ANNUAL SESSIONS AND INTEGRATED WORKSHOPS

(Item 10 of Provisional Agenda)

(Submitted by TCS and AWG)

Summary and Purpose of Document:

This document presents the proposals for a Mechanism for hosting TC Annual Sessions and Integrated Workshops, as discussed during and after the AWG in October 2014, in Bangkok, Thailand.

Action Required:

The Committee is invited to:

- (a) Discuss the proposals for hosting Annual Sessions and Integrated Workshops
- (b) Approve one of the proposals as appropriate with changes as needed

APPENDIX: Mechanism for hosting annual sessions and integrated workshops

APPENDIX

MECHANISM FOR HOSTING ANNUAL SESSIONS AND INTEGRATED WORKSHOPS

(Advisory Working Group Meeting, 24 October 2014, Bangkok, Thailand)

Introduction:

In recent years there have been some difficulties about getting volunteer Members of Typhoon Committee to organize the Annual Sessions and Integrated Workshops. Faced with this problem, TCS submitted to the Advisory Working Group, at its meeting on 24 October 2014, in Bangkok, a proposal to try to resolve this issue (Proposal A). The Group discussed the proposal in terms of its feasibility, and an alternative option was also proposed (Proposal B). More recently, a third alternative was also submitted to the AWG (Proposal C) with less costs/burdens on the Members.

I - Proposal A

Mechanism for Hosting Annual Sessions and Integrated Workshops by Members Following Alphabetical Order

1. Annual Sessions

- 1.1 The mechanism shall be subordinated to the Rule 1 of Rules of Procedure of the Typhoon Committee: *The Committee shall hold at least one session annually. The venues and dates of its sessions shall be decided by the Committee.*
- 1.2 The hosting Members of Annual Session should take turns following a list in alphabetical order of the names of the 14 Members, namely: Cambodia; China; Democratic People's Republic of Korea; Hong Kong, China; Japan; Lao People's Democratic Republic; Macao, China; Malaysia; the Philippines; Republic of Korea; Singapore; Thailand; United States of America; Viet Nam.
- 1.3 The potential hosting Members shall confirm their availability at the Annual Session two years before the year stipulated in the list (for example, the Committee was informed by the USA the intention to host the 48th Session in Honolulu, Hawaii, USA, at the 46th Session held in Bangkok in February 2014).
- 1.4 The Member that somehow is not ready to host its turn shall inform the Committee at Annual Session two years before the year stipulated in the list. In this case the other Members shall advance in the list.
- 1.5 In case no Member offers to host the Annual Session, TCS shall seek the venue in consultation with AWG, ESCAP and WMO. In this case, the United Nations Conference Center (UNCC) could be a strong candidate with assistance from ESCAP.
- 1.6 The Typhoon Committee Secretariat (TCS) provides secretariat support to the Annual Session under the Rules of Procedure of the Typhoon Committee, in consultation with AWG, ESCAP and WMO.
- 1.7 The first sequential list of Annual Sessions is proposed in table A.

2. Integrated Workshops

- 2.1 The hosting Members of the Integrated Workshop should take turns following a list in alphabetical order of the names of the 14 Members, namely: Cambodia; China; Democratic People’s Republic of Korea; Hong Kong, China; Japan; Lao People’s Democratic Republic; Macao, China; Malaysia; the Philippines; Republic of Korea; Singapore; Thailand; United States of America and Viet Nam.
- 2.2 The potential hosting Members shall confirm their availability at the Annual Session two years before its turn.
- 2.3 The Member that somehow is not ready to host its turn shall inform the Committee at Annual Session two years before its turn. In this case the other Members shall advance in the list.
- 2.4 In case no Member offers for hosting the Integrated Workshop, TCS shall seek the venue in consultation with AWG, ESCAP and WMO. In this case, the United Nations Conference Center (UNCC) could be a strong candidate with assistance from ESCAP.
- 2.5 TCS provides secretariat support to the Integrated Workshop in consultation with AWG, ESCAP and WMO.
- 2.6 The host Member provides a venue and minimum logistic arrangements for Integrated Workshops.
- 2.7 TCTF provides a certain amount, decided by TC at the previous Annual Session, for supporting the host to organize the workshop.
- 2.8 In principle, one Member does not host the Annual Session and Integrated Workshop in same year.
- 2.9 The first sequential list of Integrated Workshops is proposed in Table A.

3. Sequential list of Annual Sessions and Integrated Workshops

Table A - Sequential list of Annual Sessions and Integrated Workshops (Proposal A)

Year	Annual Session	Host	Integrate Workshops	Host
2015	47 th (Joint PTC/TC Session)	ESCAP	10 th IWS	Malaysia
2016	48 th	USA	11 th IWS	Philippines
2017	49 th	Viet Nam	12 th IWS	Republic of Korea
2018	50 th	Cambodia	13 th IWS	Singapore
2019	51 st	China	14 th IWS	Thailand
2020	52 nd	DPR Korea	15 th IWS	USA
2021	53 rd	Hong Kong, China	16 th IWS	Viet Nam
2022	54 th	Japan;	17 th IWS	Cambodia

2023	55 th	Lao PDR	18 th IWS	China
2024	56 th	Macao, China	19 th IWS	DPR Korea
2025	57 th	Malaysia	20 th IWS	Hong Kong, China
2026	58 th	Philippines	21 st IWS	Japan;
2027	59 th	Republic of Korea	22 nd IWS	Lao PDR
2028	60 th	Singapore	23 rd IWS	Macao, China
2029	61 st	Thailand	24 th IWS	Malaysia
2030	62 nd	USA	25 th IWS	Philippines

II - Proposal B

Mechanism for Hosting Annual Sessions by the Members in Alphabetic Order and Integrated Workshops Alternately by ESCAP (in Bangkok) and TCS (in Macao, China)

1. Annual Sessions

The hosting mechanism for Annual Sessions is the same as Proposal A.

2. Integrated Workshops

2.1 ESCAP in Bangkok and TCS provide a venue for Integrated Workshops alternately in accordance with Table B.

2.2 The Typhoon Committee Secretariat (TCS) provides secretariat support to organize the Integrated Workshop in consultation with AWG, ESCAP and WMO.

2.3 ESCAP also provide minimum logistic arrangements when the Workshop is to be held in UNCC.

2.4 TCTF provides a certain amount, decided by TC at the previous Annual Session, for supporting the host to organize the workshop.

Table B - Sequential list of Annual Sessions and Integrated Workshops (Proposal B)

Year	Annual Sessions		Integrated Workshops	
2016	48 th	USA	11 th IWS	ESCAP (Bangkok)
2017	49 th	Viet Nam	12 th IWS	TCS (Macao, China)
2018	50 th	Cambodia	13 th IWS	ESCAP (Bangkok)
2019	51 st	China	14 th IWS	TCS
2020	52 nd	DPRKorea	15 th IWS	ESCAP (Bangkok)
2021	53 rd	Hong Kong, China	16 th IWS	TCS
2022	54 th	Japan;	17 th IWS	ESCAP (Bangkok)
2023	55 th	Lao, PDR	18 th IWS	TCS
2024	56 th	Macao, China	19 th IWS	ESCAP (Bangkok)
2025	57 th	Malaysia	20 th IWS	TCS
2026	58 th	Philippines	21 st IWS	ESCAP (Bangkok)
2027	59 th	Republic of Korea	22 nd IWS	TCS
2028	60 th	Singapore	23 rd IWS	ESCAP (Bangkok)
2029	61 st	Thailand	24 th IWS	TCS
2030	62 nd	USA	25 th IWS	ESCAP (Bangkok)

III - Proposal C

Mechanism for Hosting Annual Sessions by the Members in Alphabetic Order, Integrated Workshop, and Working Groups (WGM,WGH, WGDRR, and AWG)

1. Annual Sessions

The hosting mechanism for Annual Sessions is same as Proposal A.

2. Integrated Workshop

- 2.1 Integrated Workshop is to be held once every four years in conjunction with TRCG meeting.
- 2.2 ESCAP in Bangkok provides a venue for Integrated Workshop and minimum logistic arrangements in cooperation with TCS.
- 2.3 TCS provides secretariat support to host the Integrated Workshop and TRCG meeting, in consultation with AWG, ESCAP and WMO.
- 2.4 TCTF provides a certain amount, decided by TC at the previous Annual Session, for supporting the host to organize the workshop.

3. Working Groups

- 3.1 Except the year of IWS, Working Groups (WGM, WGH, WGDRR, and AWG) organize their WG meetings at least once a year preferably three months prior to Annual Sessions: AWG meeting is to be held subsequent to the other three WG meetings.
- 3.2 TCS provides secretariat support to organize each WG meeting in consultation with AWG, ESCAP and WMO.
- 3.3 Hosting mechanisms for WG meetings are determined by respective WGs.
- 3.4 TCTF provides a certain amount, decided by TC at the previous Annual Session, for supporting the host to organize WG meetings.